



CITY OF LONG BEACH FIRE RECRUIT APPLICATION PACKET



INFORMATION SHEET FOR FIRE RECRUIT APPLICANTS

The purpose of this sheet is to give you information about the selection process for City of Long Beach Fire Recruit. There are two phases to the selection process; the first is the responsibility of the Civil Service Department and the second is the responsibility of the Fire Department.

PHASE I – CIVIL SERVICE DEPARTMENT

The Civil Service Department conducts the first phase of the selection process. This phase consists of the application process and the Video Scenario, Mechanical Aptitude and Reading examinations.

Application Distribution – Beginning 7:30 a.m., January 2, 2007 through 4:30 p.m., January 31, 2007, applications for Fire Recruit may be obtained at the Civil Service Department, 333 W. Ocean Blvd., 7th Floor, Long Beach, CA 90802, Monday through Friday. Applications will also be available online (24 hours a day) beginning 7:30 a.m., January 2, 2007 through 4:30 p.m., January 31, 2007. Applications will not be mailed to candidates.

Application Return – Applications must be filled out completely and submitted in person, by mail, or online by 4:30 p.m., January 31, 2007. All applications must be received in the Civil Service Department, 333, W. Ocean Blvd., 7th Floor, Long Beach, CA 90802 by the filing deadline. Postmarks will not be accepted.

Please note that the Civil Service Department will be closed on January 15, 2007 in observance of the Martin Luther King, Jr. holiday.

Only one Fire Recruit application may be filed for an applicant during the current filing period. Do not attach resumes or other documents; they will not be filed with the applications, with the exception of DD214's or other Veteran's proof. If a resume is attached, it will be removed from the application.

Filing closes at 4:30 p.m., Wednesday, January 31, 2007

Completed applications must be received in the Civil Service Department by the filing deadline.
Postmarks or faxed applications will not be accepted.

Candidates meeting the minimum requirements to file, as stated on the Job Opportunity Bulletin, will be invited to the examination.

Important Tentative Dates

January 2 to January 31, 2007	Applications available
4:30 p.m., January 31, 2007	Application Filing Deadline
February 7, 2007	Applicant Hear-by Date - If you have not received notification, contact the Civil Service Department at (562) 570-6202
February 14-15, 2007	Fire Recruit Examinations at the Long Beach Convention Center
March 2007	Physical Ability Test
April 2007	Chief Officer Interviews

FIRE RECRUIT EXAMINATION PROCESS

The examination for Fire Recruit is scheduled for Wednesday, February 14 and Thursday, February 15, 2007 at the Long Beach Convention Center. Candidates will be mailed a notice to report indicating their test date and time. If you have not received notification by Wednesday, February 7, 2007 contact the Civil Service Department at (562) 570-6202.

The examination consists of three parts:

Video Scenario – The video scenario test is weighted 70%. The video-based human relations test is a timed, multiple choice, video-based test of teamwork and human relations skills specifically designed for the firefighter job. After viewing a video segment applicants are required to identify, in a brief timeframe, the best and worst course of action. In the last section of the video scenario test, the applicant must answer questions about some of the firefighters depicted in the video scenarios.

Mechanical Aptitude – The mechanical aptitude test is weighted 30%. The mechanical aptitude test is also video-based and measures mechanical aptitude by troubleshooting an animated brick-making factory. The applicant will view a detailed introduction to the animated brick-making factory and then answer multiple-choice questions about the factory.

Reading Test – The reading test is qualifying. The reading test is also designed specifically for the firefighter job that requires the on-going study of difficult and technical materials. The test is based on training materials and the applicant is required to choose a word that best fits the blank.

Candidates who are successful in all three of these examinations will be placed on the Fire Recruit eligible list. A minimum score of 70 on each examination is required to qualify. Approximately one month after these examinations, you will be mailed a notice of results. The names of eligible candidates will be certified to the Fire Department as needed.

PHASE II – FIRE DEPARTMENT REVIEW AND SELECTION PROCESS

Qualified candidates certified to the Fire Department will be required to submit a resume to the Fire Department and may be invited to continue to participate in the Fire Department's selection process. This phase includes a selection interview, job-related physical ability test, reference check, background check, psychological examination, and medical examination. More information will be available from the Fire Department at a later date.

This part of the selection process begins when a candidate is invited to participate in the Physical Ability Test (PAT). Candidates must pass the job-related PAT prior to being selected for the interview process. Candidates will be required to complete a series of fire fighting tasks wearing safety equipment; turnout coat, breathing apparatus (shell and empty bottle), helmet, and structural fire fighting gloves. The PAT is tentatively planned for March 2007.

Candidates that are successful in the PAT will be considered for a Chief Officer's Interview. The interviews are tentatively planned for the first two weeks in April 2007. Background and reference checks, psychological and medical tests will follow the Chief Officer's Interview.

Selected candidates will be required to attend the Long Beach Fire Academy Drill School. Academy training is paid and 16 weeks in length and includes comprehensive and intensive academic and physical training on a 4/10 schedule (four days a week, ten hours a day). Upon graduation, Recruits are promoted to Firefighter and are assigned to a fire station for a probationary period of 2,912 scheduled hours. Academies historically start in late August or early September (subject to change), and an orientation is usually held approximately two weeks before the start of the academy.



**Long Beach Civil Service Department
and Long Beach Fire Department
presents**



FIRE RECRUIT PREPARATION WORKSHOP

- **Learn about career opportunities with the Long Beach Fire Department.**
- **Get helpful advice regarding the Fire Recruit process, from the application to preparation for the academy.**
- **Meet and talk with Long Beach Fire Department Staff.**
- **Familiarize yourself with the examination and selection process.**

***Long Beach Public Library
101 Pacific Avenue
Long Beach, CA 90802***

**Tuesday: January 16, 2007
 6:00 p.m. – 8:00 p.m.**

**Tuesday: January 23, 2007
 6:00 p.m. – 8:00 p.m**

**Saturday: January 27, 2007
 10:00 am – 12:00 p.m.**

Note:

- **All workshop sessions will contain the same information**
- **Workshops are not mandatory**

LOCATION FOR FIRE RECRUIT PREPARATION WORKSHOP

**Directions to the Main Library:
101 Pacific Ave.**

**710 Long Beach Freeway South, Exit Broadway,
Parking Structure to Library is on
Broadway between
Magnolia and Pacific Ave.**

